



## Excel 2010 For Dummies

By Greg Harvey

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Excel 2010 For Dummies, Greg Harvey, The bestselling Excel book on the market, updated for Excel 2010 As the world's leading spreadsheet application, Excel has a huge user base. The release of Office 2010 brings major changes to Excel, so Excel For Dummies comes to the rescue once more! In the friendly and non-threatening For Dummies style, this popular guide shows beginners how to get up and running with Excel and helps more experienced users get comfortable with new features. \* Excel is the number one spreadsheet application worldwide, and Excel For Dummies is the number one guide to using it \* With the major changes in Microsoft Office 2010, Excel has new features and a new interface design; users need help to get up to speed \* The book includes everything you need to know to perform basic Excel 2010 tasks \* Covers creating and editing worksheets and charts, formatting cells, entering formulas, inserting graphs, designing database forms, and adding database records \* Also covers printing, adding hyperlinks to worksheets, saving worksheets as Web pages, adding existing worksheet data to an existing Web page, and much more Whether...



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