



## The African American Employment Guide: Finding and Keeping a Job: Interviews - Networking - Career Goals (Paperback)

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By Tony Rose

Amber Communications Group, United States, 2012.  
Paperback. Book Condition: New. New.. 226 x 150 mm.  
Language: English . Brand New Book. THIS BOOK WILL CHANGE YOUR LIFE!!! The AFRICAN AMERICAN EMPLOYMENT GUIDE has shown thousands of African Americans how to fill out a job application, do a winning job interview, negotiate a salary, evaluate job benefits, and set goals. You ll find Checklists, Self-evaluation Worksheets, Goal Setting Charts, Sample Resumes, Winning Cover Letters and you ll understand the best places to look for a job. Discover your personal strengths and weaknesses with step-by-step instructions. Determine the best way to describe yourself and find your perfect job. The African American Employment Guide is a MUST for everyone who makes less than \$80,000 a year. Complete Listings of State Government Jobs, U.S. Offices of Personnel Management, and State Employment Agencies.



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-- **Joshua Gerhold PhD**

*A very awesome book with perfect and lucid reasons. It really is basic but shocks within the 50 percent of the book. Its been designed in an exceptionally easy way and is particularly merely right after i finished reading this ebook where in fact changed me, change the way i think.*

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